

DOLTON PARISH COUNCIL
MINUTES OF THE ANNUAL GENERAL MEETING
held on Monday 13th May 2019 in Dolton Village Hall @ 7.30pm

Present: Cllrs Giles, Herniman, Lock, Martindale, Rendell, Rolls, Tremayne and Walker.

Also in attendance: the Clerk, and 9 members of the public

Apologies: Cllr Haynes. Apologies had also been received from Ward Cllr R Lock and C Cllr A Saywell

12(19/20) Election of Officers

Chairman: Cllr Niels Walker. Proposed by Cllr Giles; seconded by Cllr Rendell. There were no other nominations and all were in favour. Thanks were expressed to Cllr J Lock for all his years as Chair.

Vice Chair: Cllr Cynthia Giles. Proposed by Cllr Martindale; seconded by Cllr Lock. There were no other nominations and all were in favour.

13(19/20) Election of councillors with responsibility for:

Finance: Cllr Haynes. Proposed by Cllr Rolls; seconded Cllr Herniman. All were in favour.

Asset Inspections: Cllr Rolls. Proposed by Cllr Giles, seconded Cllr Martindale. All were in favour.

14(19/20) Financial Statement for year ending 31st MARCH 2018

The Clerk presented the Statement of Accounts showing the income and expenditure for the year ending March 31st 2019. It was agreed that the Financial Statement would be reviewed at the next meeting (3rd June) when Cllr Haynes, as Cllr with the oversight of Finance, would be in attendance.

15(19/20). The Clerk's Administrative report to the Council

The Clerk presented a report on the administration of the Council's affairs for the year ending 31st March 2019, a copy of which is attached to these minutes for reference.

16(19/20). Nomination of representatives to Committees

a) Village Hall – Cllr Rendell

b) Area Advisory Group – Cllr Tremayne

Proposed by Cllr Rolls and Seconded by Cllr Herniman with all in agreement

17(19/20). Playing field charges

It was agreed to keep charges for the playing fields at the previous fee level, which is £10 for hire to local organisations: commercial hiring to be negotiated individually. Dolton School Licence for use of the playing field will remain at £250. Proposed by Cllr Rendell, seconded by Cllr Rolls with all in agreement.

There being no further business the Chairman closed the meeting at 7.55 p.m.

Signed.....

Dated.....

BANK RECONCILIATION and STATEMENT OF ACCOUNTS 2018 / 2019

Balance at bank

Current Ac sheet 183	8,010.95
Reserve Ac sheet 77	1,151.32
95 Day Ac sheet 61	41,712.92

Less un-presented cqs 311.00 cq no

amount

1126

1131

Plus un-cleared credits 0.00

Total Balance at bank 50,564.19

Cash Book

Opening Balance from accounts at 1/4/18	43,209.10
Less payments	20,800.76
Plus receipts	28,155.85

Closing balance per cash book at Year End 50,564.19

Variance 0.00

CLERK'S REPORT ON ADMINISTRATION OF DOLTON PARISH COUNCIL AFFAIRS 2018/19

Accounts

A summary of income and expenditure and bank reconciliations has been circulated with explanatory notes. The total income received was in excess of £25,000 so the accounts will be submitted for a limited assurance review by the external auditor.

Assets

An internal controls policy is in place and attached to this is a Register of Assets owned by the Council. This year the silhouette statue of Tommy has been added.

Borrowings

At close on 31/3/2019 the Council had no outstanding borrowings

Leases

At the end of the year the council had entered into no new leases

Debts

At close of business on 31/3/19 the Council had no debts outstanding

Tenancies

A new agreement between the Multi Academy Trust and the Parish Council has been drawn up to ensure that the school children can continue to use the playing field.

Donations:

During the year the following grants/donations were made from the Parish Council Community Fund:

Devon Wildlife Trust for Halsdon Hide Repairs	£300.00
Friends of Dolton 1 st Responders, for vehicle maintenance	£300.00
St Edmunds Parochial Church Council –for churchyard maintenance	£300.00
Dolton Toddlers Group, for room hire	£300.00
Dolton Scout Group, for camping equipment	£300.00

A donation of £5,000 was made to the Village Hall to contribute to the cost of the toilet refurbishments.

Donations totalling £605 have been received in the financial year 18/19 to sponsor the planting of the half barrels.

A grant from the Police Commissioner's Fund of £1500 was received together with £500 from the C.Cllrs Location Fund towards a speed alert sign in Rectory Road.

Website

To meet the requirements of the Local Government Transparency Code The Parish Council website has information about the Agendas and Minutes of meetings, details of items of spending over £100, the end of year accounts as per the Annual Return, the Annual Governance Statement as per the Annual Return, Bank Reconciliation statements, the Internal Audit Report as per the Annual Return, the names of Councillors, their responsibilities, and which committees and outside bodies they are put onto by the Council, and a list of Assets (land and buildings).

Many other useful pieces of information are also available on the website.