

DOLTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 1st JULY 2019 **IN DOLTON VILLAGE HALL**

PUBLIC SESSION :

There was one question about progress of the solar speed lights. A brief response was given, noting that it is on the agenda.

PRESENT:

Cllr Walker (Chair); Cllrs Giles, Haynes, Herniman, Lock, Martindale, Rendell, Rolls and Tremayne.

Also in attendance : Clerk L Morris; C.Cllr A Saywell
6 members of the public

DECLARATIONS OF INTEREST:

Members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting:

- Cllrs Rendell and Lock: matters relating to the Village Hall;
- Cllr S Martindale: personal interest arising from a shared boundary with Oaktree Court (was Acorn Farm Lodges' site), and any matters relating to Devon Wildlife Trust

43 (19/20) APOLOGIES FOR ABSENCE:

Apologies for absence had been received from District Cllr R Lock.

44 (19/20) MINUTES:

The Draft Minutes of the Parish Council meeting held on Monday 3rd June 2019 had been circulated. They were agreed by all to be correct and signed as a true record.

The draft Minutes of the Annual Parish Meeting held on Monday 3rd June 2019 were also read and were agreed. Cllr Rendell proposed, Cllr Martindale seconded that the Minutes of the Annual Meeting be signed as a true record – all were in favour.

45 (19/20) MATTERS ARISING

Actions arising from the last meeting were reviewed and there were no matters arising.

46 (19/20) CLERK'S REPORT:

There was nothing to report other than items on the agenda.

47 (19/20) CORRESPONDENCE:

The list of correspondence received was reviewed.

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Ref	Date	Correspondent	Content	Action
4/1	30/6/19	Cllr R Lock	District Cllrs Report	Information
4/2	23/5/19	TDC James Jaroudi	Play Audit	Consider
4/3	18/6/19	Devon Communities	Planning Courses	Information
4/4	25/6/19	M Lock	Public Toilet & Strimming	Respond
4/5	30/6/19	Fire & Rescue	Service Delivery	Update
4/6	June	Highways	Temporary closure Rectory Rd	Information

48 (19/20) TO CONSIDER FINANCIAL MATTERS

a) The proposed payments were scrutinised and approved for payment.

Payee	Date of Invoice		Gross	Inc VAT	Cq No
M Lock	26/06/2019	Caretaking	120		1155
D Lock	30/06/2019	Grasscutting	255		1156
D&D Village Hall	01/07/2019	Hall hire	10		1157
Linda Morris	30/06/2019	Clerks expenses	10		1158
SWW	14/06/2019	Water	2.71		1159
Trowers & Hamlin	30/07/2018	Professional Services	1206	200	1160
			1603.71		

The Payments were checked by Cllr Haynes. Cheque payments were proposed by Cllr Herniman and seconded by Cllr Rolls. Cheques were signed by Cllr Giles and Cllr Walker. Cllr Lock proposed, and Cllr Rendell seconded, that the cheque payable to Trowers and Hamlin would be signed but retained until released by The Chairman and Finance Cllr (Cllrs Walker and Haynes). The retention of the cheque was agreed because the Deed of Easement had not yet been finalised.

b) There were no receipts after the 14th June.

c) Bank Reconciliation. The Clerk presented the bank reconciliation to 14 June 2019:

BANK RECONCILIATION TO 14 June 2019

Balance at bank 14/06/19

Current Ac sheet 185 to 14 June 2019	11,888.66
Reserve Ac sheet 79	1,151.72
95 Day Ac sheet 63	41,759.73

Less un-presented cqs at 14/06/19	3,259.77	cq no	amount
		1138	10.00
		1144	93.00
		1148	13.89
		1149	8.00
		1151	35.00
		1152	225.18
		1153	60.70

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1154 2,814.00

3,259.77

Plus un-cleared credits at 14/06/19 0.00

Total Balance at bank at 14/06/19 51,540.34

Cash Book

Opening Balance from accounts at 1/4/19 50,564.19

Less payments to 30.6.19 6,753.21

Plus receipts to 30.6.19 7,942.21

Closing balance per cash book at 30.06.19 51,753.19

Bank error - double entry of cheque no 1141 for £212.85. Bank notified.

Variance -212.85

The Clerk explained that the variance was due to a bank error and will be rectified when the sum of £212.85 is credited to the account.

49 (19/20) TO CONSIDER PLANNING MATTERS

- a) Applications to consider: 1/0452/2019/FUL Layby 11 Rectory Road. This was discussed and there were no objections, but Cllrs were mindful that the preservation of the 90 ft tree belonging to the neighbouring property, including protection of its roots, should be considered. More clarity was needed on the element of disabled access to form an opinion.
- b) Applications granted – 1/0357/2019/FUL and 1/0358/2019/LBC, both for Mead Cottage, and been granted.
- c) Application withdrawn – there were none
- d) Applications refused – there were none
- e) Any other planning matters. A meeting about Oaktree Court had been delayed but was still planned. It was reported that street lights were on for much of the night causing light pollution. It was agreed to write to request that the use is minimised.

50 (19/20) FOOTBALL PAVILION

Cllr Herniman gave a brief summary from a recent meeting she had attended with other interested parties, where the matter of the future ownership, maintenance and use of the Pavilion had been discussed. The Parish Council owns the land on which the Pavilion is situated and it will be necessary to know more about the current lease agreements before progress can be made.

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51 (19/20) PARISH GROUNDS. Matters Relating to:

- a) Car Park. The Deed of Easement is still being finalised.
- b) Football Field. The school had reported that dog mess on the field is still an issue.
- c) Dennis Cross. Nothing was reported.
- d) Memorial Garden. Nothing was reported
- e) Half Barrel Planters. The planters had been planted up.
- f) Telephone Box. A suggestion for a children's book exchange could cause a management issue, but the proposal to create an information centre will go ahead.

52 (19/20) MAINTENANCE AND TRAFFIC ISSUES

- a) Speed signs on Rectory Road. The pole to mount the sign is awaited.
- b) Various issues relating to overgrown hedges etc which have an impact on residents were discussed. Cllrs agreed to look at these and speak with those concerned
- c) It was reported that the public toilet in The Square is currently being worked on: the roof has already been completed.

53 (19/20) VERBAL REPORTS FROM MEETINGS ATTENDED.

Cllr S Martindale had attended Community Wildlife meetings, with information about 'Life on the Verge'. It was agreed that someone from Community Wildlife would be invited to speak to the Parish Council at the September meeting.

54 (19/20) ITEMS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR FOR INFORMATION ONLY.

Cllr A Saywell expressed his thanks to Cllr J Lock for his past service as Chair of the Parish Council. He also explained that, for the duration of the permanent postholder's secondment, the new Highway's Officer is Sarah Campbell.

Signed Date