

# **DOLTON PARISH COUNCIL**

## **MINUTES OF THE MEETING HELD ON MONDAY 7th OCTOBER 2019** **IN DOLTON VILLAGE HALL**

### **PUBLIC SESSION :**

Some blocked drains had been reported and had been informed that they would not be unblocked before August 2021.

### **PRESENT:**

Cllr Giles (Chair); Cllrs Haynes, Herniman, Lock, Martindale, Rendell, Rolls and Tremayne.  
Also in attendance : Clerk L Morris; Ward Cllr Clarke and C.Cllr A Saywell  
In addition, there was one member of the public

### **DECLARATIONS OF INTEREST:**

Members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting:

- Cllr Lock: matters relating to the Village Hall;
- Cllr S Martindale: personal interest arising from: a shared boundary with Oaktree Court (was Acorn Farm Lodges' site); access to his property crosses the Cleave Hill development site and any matters relating to Devon Wildlife Trust.

### **67 (19/20) APOLOGIES FOR ABSENCE:**

Apologies for absence had been received from Cllr N Walker.  
Also from Ward Cllr R Lock.

### **68 (19/20) MINUTES:**

The Draft Minutes of the Parish Council meeting held on Monday 2<sup>nd</sup> September had been circulated. They were agreed by all to be correct and signed as a true record.

### **69 (19/20) MATTERS ARISING**

Actions arising from the last meeting were reviewed. Cllr Tremayne had prepared an article which was tabled for comment before publication in the Diary. This was agreed, with a reminder that the village does have a free car park.

### **70 (19/20) CLLRS' REPORTS**

- a) Cllr Clarke informed the meeting that he is the Cllr for homelessness and housing. There is a grant available to help people stay in their homes if suffering from a disability. Anyone needing help, (up to £50k) may apply for such items as stairlifts, extensions etc. It was thought that this would be good information for inclusion in the Diary. Initial contact for this grant should be made to Cllr Clarke.
- b) i) Cllr Saywell reported that there are a record number of foster parents at the moment, with enough for 60 placements.  
ii) Torrington Town Centre (the Square) will be closed for 4 weeks but the shops would be open as normal.  
iii) There was to be a road closure in Beaford

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iv) An explanation was given about the changes to the fire service, with an assurance that there would be no detrimental effect for Dolton. The current on-call model is not working and the structure is outdated. Roving appliances and crewing was being reviewed.

### 71(19/20) CLERK'S REPORT:

The Clerk read out a report detailing the rules relating to Part II meetings. Although the reason to move to Part II was not given at the last meeting, the item discussed was Item 8 on the Agenda: Football Pavilion-Update from Meetings and was eligible for Part II as it was related to: Terms of tenders, proposals and counter-proposals in negotiations for contracts.

### 72 (19/20) CORRESPONDENCE:

The list of correspondence received was reviewed:

Ref	Date	Correspondent	Content	Action
7/1	3/9/19	PKF	Re Audit Review	Information
7/2	5/9/19	Cllr A Saywell	Road Closures A3214 at Beaford	Information
7/3	5/9/19	Extinction Rebellion	Working with Councils	Information
7/4	12/9/19	Trowers & Hamlin	Letter from PC re Deed of Easement	Information
7/5	16/9/19	DCC	Parish & Town Conferences - Dates	Information
7/6	18/9/19	Village Hall	New Caretaker details	Information
7/7	18/9/19	Highways	Road Closure	Information
7/8	25/9/19	Save Our Hospital	Feedback Request	Information
7/9	25/9/19	Greenslade Taylor Hunt	Land at Cleave Hill	Information
7/10	27/9/19	Citizens Advice Bureau	Request for donation	Response

It was decided to consider the Citizens Advice Bureau request for a donation along with the Community Grant Applications in the Spring.

### 73 (19/20) TO CONSIDER FINANCIAL MATTERS

a) The proposed payments were scrutinised and approved for payment.

Payee	Date of Invoice		Gross	Inc VAT	Cq No
Andrew Deptford	04/10/2019	Defibrillator Pads etc	114	19	1167
Colin Jones	11/09/2019	Website Hosting & Certificate	175		1168
PKF	03/09/2019	AGAR Limited Assurance	240	40	1169
J Parsons	11/09/2019	Materials only: toilet refurb	383.36		1170
SWW	02/09/2019	Football Pav Water to 2/9/19	13.66		1171

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David Lock	30/09/2019	Grass Cutting Sept 19	255		1172
Martin Lock	27/09/2019	Caretaker & strimming	135		1173
Dolton and Dowland Village Hall	30/09/2019	Hire of Hall September	10		1174
Linda Morris	30/09/2019	Clerk Home Office September	10		1175
Mr A Haynes	30/09/2019	Reimbursement for Bench	567	94.5	1176
Mr A Caverly	07/10/2019	Plants and Bulbs	217.74	28.1	1177
			<b>2120.76</b>		

The Payments were checked by Cllr Haynes. The payment to Cllr Haynes was checked by Cllr Herniman. Cheque payments were proposed by Cllr Rolls and seconded by Cllr Martindale. Cheques were signed by Cllr Giles and Cllr Lock.

b) It was noted that the Precept of £7410 had been received after the 13<sup>th</sup> September.

c) Bank Reconciliation. The Clerk presented the bank reconciliation to 13 September 2019:

<b>BANK RECONCILIATION TO 13 SEPTEMBER 2019</b>			
<b>Balance at bank 13/09/19</b>			
Current Ac sheet 188 to 3 September 2019	6,919.63		
Reserve Ac sheet 82	1,152.30		
95 Day Ac sheet 66	41,847.60		
Less un-presented cqs at 15/08/19	1,473.19	cq no	amount
		1160	1,206.00
		1166	267.19
			1,473.19
Plus un-cleared credits at 15/08/19	0.00		
<b>Total Balance at bank at 15/08/19</b>	<b>48,446.34</b>		
<b>Cash Book</b>			
Opening Balance from accounts at 1/4/19	50,564.19		
Less payments to 30.9.19	10,148.51		
Plus receipts to 30.9.19	8,030.66		
<b>Closing balance per cash book at 30.09.19</b>	<b>48,446.34</b>		
<b>Variance</b>	<b>0.00</b>		

d) Any other financial matters: There were no other financial matters.

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## **74 (19/20) TO CONSIDER PLANNING MATTERS**

- a) Applications to consider: 1/0771/2019/FUL Studio Shed 38 Orchard Gate. This was discussed and there were no objections.
- b) Applications granted – 1/0452/2019/FUL 11 Rectory Road and 1/0663/2019/FUL Fishing Lodges
- c) Application withdrawn – there were none
- d) Applications refused – there were none
- e) Any other planning matters. i) It was noted that the lighting was an on-going issue at Royale Parks (Oaktree Court) but Ward Cllr Lock was in touch with them and was trying to get the lights switched off.  
ii) Cleave Hill Development. There had been no further information.

## **75 (19/20) FOOTBALL PAVILION**

There had been no further meetings.

## **76 (19/20) PARISH GROUNDS. Matters Relating to:**

- a) Car Park. i) Ethel Turner bench. The bench has been purchased and the will be installed by their builder. ii) The closure of the car park for the flower show was discussed. It was agreed that the existing arrangements will be continued – ie closure of the car park to ensure the safety of the public attending the show. iii) Deed of Easement. There had been no progress and the Clerk agreed to chase the solicitors' to move towards conclusion of this matter.
- b) Football Field. i) Camping request. It was agreed to consider this next year. It was agreed that in principle it would be good to use the football field, but considerations such as toilet facilities, and ensuring that insurance and documentation with details of the responsible person would need to be prepared. ii) The Walking Football Group had been successful and would like to make a regular booking. Cllr Rendell proposed and Cllr Rolls seconded that the hire fee would be £5 per booking. All were in favour.
- c) Dennis Cross. It was reported that the gate may be in need of attention and Cllr Rolls agreed to inspect and action.
- d) Memorial Garden. It was agreed that Cllr Haynes would purchase a new swivel for the flagpole. The granite memorial is in need of cleaning. It was agreed to get this done before Remembrance Day.
- e) Half Barrel Planters. Bulbs had been purchased for autumn planting.
- f) Telephone Box. Plans to transform the Telephone Box to an Information Centre were agreed. Cllr Herniman proposed and Cllr Haynes seconded that a budget of up to £2500 would be available to facilitate the work.

## **77 (19/20) MAINTENANCE AND TRAFFIC ISSUES**

- a) Work is underway to erect the speed signs.
- b) The verges were discussed. It was uncertain who owns some areas so Cllr Martindale agreed to continue investigations.
- c) DCC Doing What Matters. A meeting had been held with Highways and discussions included drainage and the signs at Dolton Beacon. Cllr Saywell explained that no-

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one is allowed to advertise on a public highway, so the Parish Council would be within its rights to remove signs. It was noted that the signs often inhibit visibility of drivers.

### **78 (19/20) VERBAL REPORTS FROM MEETINGS ATTENDED.**

No one had attended any meetings, other than the one noted at 77 c) above.

### **79 (19/20) ITEMS BROUGHT FORWARD FOR INFORMATION ONLY.**

There were no items brought forward for information only.

Signed ..... Date .....