

DOLTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 2nd DECEMBER 2019

IN DOLTON VILLAGE HALL

Before the Public Session commenced, Cllr Tremayne proposed, and Cllr Rendell seconded, that members of the public would be welcome to contribute to the Cllrs' discussion about the Acorn Farm appeal, and that James Kendrew would be invited to contribute to the item on Climate Emergency. All were in favour.

PUBLIC SESSION :

The points raised during public session included:

- There were muddy hard surfaces around the football field which needed attention, possibly scraping and chippings applied to the drive.
- On the subject of Acorn Farm it was explained that the submissions for the Appeal would not go on the planning site initially. Following the final date for representation they would be sent to Torridge District Council and the appellant. TDC would then upload them to the site after 6th December. The appeal will be heard on 14th January 2020 at the Town Hall in Bideford.

PRESENT:

Cllr Walker (Chair); Cllrs Giles, Haynes, Lock, Martindale, Rendell, Rolls and Tremayne. Also in attendance : Clerk L Morris; C.Cllr A Saywell (part); Ward Cllrs R Lock and M Clarke In addition, there were 7 members of the public

DECLARATIONS OF INTEREST:

Members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting:

- Cllr Lock: matters relating to the Village Hall;
- Cllr S Martindale: personal interest arising from: a shared boundary with Oaktree Court (was Acorn Farm Lodges' site); access to his property crosses the Cleave Hill development site and any matters relating to Devon Wildlife Trust.

93 (19/20) APOLOGIES FOR ABSENCE:

Cllr Herniman had sent her apologies for absence from the meeting.

94 (19/20) MINUTES:

The Draft Minutes of the Parish Council meeting held on Monday 4th November had been circulated. They were agreed by all to be correct and signed as a true record.

95 (19/20) MATTERS ARISING

Actions arising from the last meeting were reviewed. Two items were ongoing (telephone and speed lights) and one was outstanding (meeting re Dennis Cross maintenance). A question had been asked about one of the comments that had been minuted. A reply had been sent, explaining that the minute was correct but the information given had been subject to a crossover of timing.

DOLTON PARISH COUNCIL

96 (19/20) CLLRS' REPORTS

- a) C.Cllr Saywell gave a brief report. The financial settlement will not be known until after the election. The Highways' Team 'Doing What Matters' initiative had found that their priorities were well aligned with those of the parishes, and drainage systems were being given more priority than road repairs. The decision on the Fire Service would be made on January 8th 2020. Cllr Saywell then left the meeting.
- b) Ward Cllr R Lock explained the appeal dates for Acorn Farm.
- c) Ward Cllr M Clarke reported that he was working with the Climate Change group.

97 (19/20) CLERK'S REPORT:

The Clerk read out a report informing Cllrs that she could no longer work on Mondays. It was agreed that a discussion would be held in Part II to discuss the best way forward, but if no solution was found the Clerk said she would need to resign.

98 (19/20) CORRESPONDENCE:

The list of correspondence received was reviewed:

Ref	Date	Correspondent	Content	Action
9/1	8/11/19	Lynton Town Council	Fire and Rescue Service	Information
9/2	10/11/19	Simon Newton	Thanks for Act of Remembrance	Information
9/3	14/11/19	Torrington 100	10 Minute Presentation?	Response
9/4	15/11/19	Zurich Municipal	Contact details	Information
9/5	18/11/19	Mr Madge	Query about minutes (8f)	Response given
9/6	22/11/19	Office of Geoffrey Cox	Planning Appeal	Information
9/7	22/11/19	DCC	Engaging Rural Micros	Information
9/8	24/11/19	Dolton School	Request for information re Comm Grant	Response given
9/9	29/11/19	Citizens Advice	Donation request	Information
9/10	29/11/19	Power for People	Request for support and Draft Council Resolution	Information/further discussion

It was agreed that Torrington 100 would be invited to talk to the meeting in January or February.

99 (19/20) TO CONSIDER FINANCIAL MATTERS

- a) The proposed payments were scrutinised and approved for payment.

Payee	Date of Invoice		Gross	Inc VAT	Cq No
Mr M Lock	27/11/2019	Caretaking November	120		1183
Mr M Lock	27/11/2019	Caretaking Supplies Nov	15.46	2.57	1184
Mr D Lock	30/11/2019	Grasscutting Oct & Nov	510		1185
Linda Morris	30/11/2019	Home Office	10		1186

DOLTON PARISH COUNCIL

Mrs A Coombs	30/11/2019	Poppy Wreath	15		1187
Mr A Caverly	30/11/2019	Plants	102.78	15.98	1188
D&D Village Hall	30/11/19	Hall Hire	10.		
			783.24		

The Payments were checked by Cllr Haynes. Cheque payments were proposed by Cllr Rolls and seconded by Cllr Martindale. Cheques were signed by Cllr Giles and Cllr Lock.

It was confirmed that Winkleigh Football Club had played four games in November which needed to be invoiced.

- b) Bank Reconciliation. The Clerk presented the bank reconciliation to 15 November 2019. Cllr Haynes confirmed that he had checked the bank reconciliation against the bank statements.

BANK RECONCILIATION TO 15 NOVEMBER 2019			
Balance at bank 15/11/19			
Current Ac sheet 190 to 15 November 2019	8,739.24		
Reserve Ac sheet 84 to 15 November 2019	1,152.70		
95 Day Ac sheet 68 to 15 November 2019	41,908.04		
Less un-presented cqs at 15/11/19	44.99	cq no	amount
		1179	44.99
			44.99
Plus un-cleared credits at 15/11/19	0.00		
Total Balance at bank at 15/11/19	51,754.99		
Cash Book			
Opening Balance from accounts at 1/4/19	50,564.19		
Less payments to 15.11.19	14,325.70		
Plus receipts to 30.11.19	15,516.50		
Closing balance per cash book at 30.11.19	51,754.99		
Variance	0.00		

DOLTON PARISH COUNCIL

- c) Any other financial matters: Precept. Cllr Haynes and the Clerk had prepared an initial draft of the Precept Request for 2020/21. This was agreed in principle, noting that there would still be some changes but it was thought that it would be possible to maintain the precept with no increase. The Council's reserves still needed to be considered, as the auditors had noted the relatively high level of reserves which had mainly been accrued from a previous Section 106 grant. Cllr Martindale proposed that a discussion in Part II be held to discuss use of these funds. Cllr Rolls seconded and all were in favour.

100 (19/20) TO CONSIDER PLANNING MATTERS

- a) Applications to consider: 1/0899/2019/FUL. Cleave Hill site. A discussion was held, including consideration of the siteplan. It was thought that a residents' management committee would be responsible for the roads and footpaths as they would not be adopted by Highways. There were no objections.
1/0973/2019/LBC North Ham, Cleave Hill. This was discussed and there were no objections.
1/1058/2019/FUL Kingsdown, Cleave Hill. This was discussed and there were no objections.
- b) Applications granted – 1/0771/2019/FUL Timber Shed 38 Orchard Gate
- c) Application withdrawn – there were none
- d) Applications refused – there were none
- e) Any other planning matters. Acorn Farm. Thanks were expressed to Julie Genge, Derek Thorp and Andrew Parkhouse for their help with compiling an exemplar to help residents make a noteworthy submission. It was agreed that the Parish Council would make a submission, endorsing the comments of the exemplar.

101 (19/20) FOOTBALL PAVILION

There had been no further meetings, but it was discussed within the Parish Grounds section.

102 (19/20) PARISH GROUNDS. Matters Relating to:

- a) Car Park. i) Ethel Turner bench. This is still waiting for installation. ii) Deed of Easement. The papers were with the solicitors awaiting completion.
- b) Football Field. Cllr Haynes made a presentation about the current situation, together with several examples of how this matter may be progressed. Views were exchanged and the legal means to protect the leisure status of the site were discussed. It was agreed that this would be an agenda item in February to enable all stakeholders to have time to consider the contents of the presentation.
- c) Dennis Cross. There was nothing to discuss.
- d) Memorial Garden. There was nothing to discuss.
- e) Half Barrel Planters. These have been planted up.
- f) Telephone Box. Work is ongoing, awaiting the glaziers.
- g) Christmas Lights. It was agreed that a new set of lights would be purchased.

103 (19/20) MAINTENANCE AND TRAFFIC ISSUES

- a) Speed signs. The re-siting of the speed sign is still being worked on.

DOLTON PARISH COUNCIL

- b)** Verges. Cllr Martindale reported that the seeds were about to be sown and the plaques were being printed.
- c)** Public Rights of Way. It was agreed to reply to the offer received and move this forward.

103 (19/20) DEVON CLIMATE EMERGENCY NETWORK

James Kendrew reported that Torridge District Council has embarked on a programme to understand and deal with its carbon footprint. Parish Councils are being encouraged to start their own journeys as it is important to make changes at 'grass roots' level. There will be a film show on 18 January in Winkleigh Village Hall. It may be possible to show the film in Dolton. It was agreed to discuss this again as an item on the next agenda.

104 (19/20) VERBAL REPORTS FROM MEETINGS ATTENDED.

Cllr Martindale reported that two villages had responded to the travel issue, two had not yet responded.

Cllr Tremayne had attended a meeting of the Area Advisory Group, but it had been very poorly attended by other Parish Councils.

105 (19/20) ITEMS BROUGHT FORWARD FOR INFORMATION ONLY.

There were no items brought forward for information only. Summarising the minutes, Agenda items next time would include Climate Emergency; Torrington 100 in January or February and Football Field and Pavilion in February.

Signed **Date**