

DOLTON PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON MONDAY MAY 13th 2024 19:30 at VILLAGE HALL

Present: Cllrs Barwell, Devine, Giles, Jones, Martindale, Rendell, Smith and Walker. Ward Cllrs Elliott and Lock. C Cllr A Saywell
Also in attendance: Clerk Diane Edmeads and 7 members of the public

Prior to the start of the meeting the Parish Council publicly thanked Mr Graham Hutchings for his years of service and his dedication to keeping the village so clean. A gift hamper was presented to Mr Hutchings as a gesture of appreciation.

12 (23/24) Election of Officers

Chairman: Cllr Niels Walker. Proposed by Cllr Smith; seconded by Cllr Martindale. There were no other nominations and all were in favour.

Vice Chair: Cllr Cynthia Giles. Proposed by Cllr Walker; seconded by Cllr Barwell. There were no other nominations and all were in favour.

13 (23/24) Apologies: Apologies had been received from Cllr Tremayne

14 (23/24) Election of councillors with responsibility for:

Finance: Cllr Tremayne. Proposed by Cllr Walker; seconded by Cllr Martindale. All were in favour.

Asset Inspections: Cllr Martindale. Proposed by Cllr Walker, seconded by Cllr Smith. All were in favour.

15 (23/24) End of Year Accounts:

The accounts for 2023/2024 were deferred until June.

16 (23/24) The Clerk's Administrative report to the Council

The Clerk presented a report on the administration of the Council's affairs for the year ending 31st March 2023, a copy of which follows:

Accounts: *The end of year accounts are not yet completed. Once finalised they will have to be sent to the external auditors for a limited assurance review as the total income received was more than of £25,000 as was the expenditure.*

Assets: *The list of assets will be updated and will be attached to the end of year accounts*

Borrowings: *At close on 31/3/2024 the Council had no outstanding borrowings*

Leases: *the end of the year the council had entered into no new leases*

Debts: *At close of business on 31/3/24 the Council had no debts outstanding*

Tenancies: *No new tenancies have been entered into*

Donations:

During the year the following grants/donations were made from the Parish Council:

<i>St Edmunds Parochial Church Council –for churchyard maintenance</i>	<i>£400.00</i>
<i>Dolton Defibs</i>	<i>£300.00</i>

DOLTON PARISH COUNCIL

A new defibrillator was purchased

£1230.00

Donations from the Jubilee Committee were received for the costs (minus the VAT) for the new bus shelter on Rectory Road

£10,130.00

Website

To meet the requirements of the Local Government Transparency Code The Parish Council website has information about the Agendas and Minutes of meetings, details of items of spending over £100, the end of year accounts, the Annual Governance Statement, Bank Reconciliation statements and the Internal Audit Report as per the Annual Return, the names of Councillors, their responsibilities, and which committees and outside bodies they are put onto by the Council, and a list of Assets (land and buildings). Many other useful pieces of information are also available on the website.

17 (23/24) Nomination of representatives to Committees

Village Hall – Cllr Barwell, Proposed by Cllr Walker; Seconded by Cllr Giles. All were in favour.

Area Advisory Group – Cllr Walker , Proposed by Cllr Barwell; Seconded by Cllr Smith. All were in favour.

18 (23/24) Playing field charges

It was agreed to keep charges for the playing fields at the previous fee level, which is £10 for hire to local organisations: commercial hiring to be negotiated individually. Dolton School Licence for use of the playing field will remain at £250. Proposed by Cllr Walker, seconded by Cllr Giles, with all in agreement.

19 (23/24) Items bought forward for information only:

There were no items bought forward.

The meeting was closed at 19:38

Signed.....

Dated.....